

# EDUCTIVE - UCLA Extension

## CF 103 GENERAL BUSINESS STUDIES with Concentration in Accounting

General Business Studies Certificate with Concentration in Accounting is a 36-unit program offered by the Department of Business, Management, and Legal Programs and is intended for individuals whose unique personal interest or profession requires them to take a series of courses in management with a focus on accounting.

### Requirements:

Persons who have previously satisfied the requirements for another UCLA Extension certificate are eligible to apply a maximum of four courses from that program to the Certificate in General Business Studies. Courses taken at other universities are not transferable.

### Courses

- Students select nine courses of their choice offered within the Management discipline from the fields of accounting, advertising, communication skills, entrepreneurship, finance, general business, human resources, investments, international trade and commerce, leadership and management, marketing, personal financial planning, real estate, taxation, and wine education and management.
- The nine courses must be numbered X 1-X 199 and/or X 400-X 499.
- Each must be a four-unit course.
- Students pursuing a concentration must take a minimum of four or as many as nine courses to satisfy the concentration requirement.
- Students desiring no concentration may select any nine (four-unit) courses.
- In addition to the nine required courses, students must successfully complete one ethics requirement of their choice at any time during the program.
- Persons having satisfied the requirements for another UCLA Extension certificate will only be allowed to apply a maximum of four courses from that program to the Certificate in General Business Studies. Courses taken at other universities are not transferable.

### Electives

Candidates must complete 36 units of coursework within the academic disciplines of Management or Communications. All courses must be numbered X 1-199 or X 400-499 and (for this concentration) at least 16 of the required units must be from the field of accounting. In addition, students must successfully complete one of the designated ethics courses at any time during the program.

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